

Burslem Arts and Crafts Festival

Saturday 2nd May 2009, 11am to 4pm

Dear Stallholder & Supporter,

Thank you for your interest in this year's event. The focus of the festival is art, so if you would like to join in the fun and dress up as your favorite artist or painting, then we will have a very colorful festival. (not compulsory but....) **There will be prizes for best dressed stall holders.**

The charge for a stall on the day will be £15 per table - **please book early booking is essential as space is limited**

Stated below is a brief for the day and basic guide, if you have any enquiries please do not hesitate to ring on: **07971 272 059** or **07828074819** or email festival@burslemarts.co.uk . Loading and unloading of vehicles will be from 9.30am until 10.30am and packed up 5.00pm, the road will be closed between these times. The event runs 11am - 4pm, there is parking nearby and volunteers to help. You will be given an undercover slot if outside. Power will be made available where possible. Please state on the form under special requirements if necessary. If there are any problems we ask you to be aware and take due caution on the day.

Please bring along your own table (if outside in a marquee), no more than 2 metres long (a pasting table would be ideal). Inside space is available within the Burslem School of Art but these tables are smaller and space is limited, please state on special requirements.

We have an established website www.burslemfestival.org.uk - if you would like your self or organisation listed, please email festival@burslemarts.co.uk - we can add images, CV, statements etc to get the participants advertised

If on your stall valuables are lost, stolen or damaged, Burslem Arts Festival group cannot take responsibility. We have basic insurance to cover the day, but if you require additional advice or cover please ensure that you take professional legal advice.

Please enclose payment specifying which stall you require with this form to secure your stall for the day. Make cheques payable to **Burslem Arts Festival Group**

The stalls are heavily subsidised and is run by volunteers, if you have a great day and make lots of sales please do consider the festival survival for the future and offer a donation which will be greatly received

Please read all the above carefully and sign and date on the dotted line. There is additional space for requests or questions. We will do our very best to accommodate your requests.

Signed.....Dated.....

Name.....Address.....

Artist

Telephone.....

E-mail

Address.....

Type of

Artist/Demonstration.....

Special

Requirements.....

We look forward to a fantastic day.Thanks on behalf of the Burslem Arts Festival Group.

Please return completed forms to - Burslem Arts Festival, 7 Queen St, Burslem, Stoke-on-Trent, ST6 3EG www.burslemfestival.org.uk

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